

Eaton ISD Educational Technology Team Request

Student Name: _____ Meeting Date: _____

District: _____ School: _____ Grade: _____

Team Meeting Participants

(Members may include: Service Coordinator – Teacher, AT Specialist, OT, PT, Speech, Parent, etc.)

_____	_____
_____	_____
_____	_____
_____	_____

1. Define the student's specific educational problems or unmet goals:

2. Parent Input:

3. What Assistive Technology has already been tried?

4. Identify AT options that might address this student's educational problems:
(Low-tech solutions and existing equipment should be identified and tried first.)

5. Team Recommendation for Assistive Technology:
(Note: Team should identify any existing equipment that might be utilized. Include where the equipment will be used and under what circumstances.)

6. What specific educational outcomes are expected from the use of this AT?
(NOTE: This will be used to evaluate the success of this plan – any devices that are not achieving the desired results will be made available to other students.)

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7. How will Effectiveness be measured? (AT Equipment Review Form, Appendix B)
(Who will evaluate the effectiveness of the Assistive Technology equipment? How? How often?)

8. Team Responsibilities (if applicable):

Equipment Setup	_____	Repair/Replacement	_____
Training	_____	Support/Upgrades	_____
June Pickup	_____	August Delivery	_____
Other	_____	Other	_____

9. Anticipated Need for Ongoing Support:
(Who will provide ongoing support, and how often?)

10. Does additional equipment need to be purchased?

11. What are some potential sources of partial or full funding?

12. If the equipment is not immediately available, how will the identified student need to be addressed?

Note: A Team recommendation for Assistive Technology may place a burden upon the local district to purchase the equipment. While outside funding is sometimes available (e.g. Eaton ISD AD fund, Access Mini-Grants) there is no guarantee of the future availability of these outside funds. Ultimately, responsibility for the purchase of Assistive Technology lies with each local school district.

Cc: Local Special Education Director, Service Coordinator

Access this form at <http://eaton.k12.mi.us/~speced/forms/forms> (under Other Forms)

5/5/2010