



Eaton Intermediate School District

1790 East Packard Highway - Charlotte, Michigan 48813

517-543-5500 ♦ 517-484-2929 ♦ Fax - 517-543-4870

EISD

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Prevention Program Services Department: Micki Fuhrman, Prevention Specialist

TO: High School PAL Faculty Advisors

FROM: Micki Fuhrman 517-541-8759
Jodi Anthony 517-541-8765

DATE: March 23, 2011

RE: Summer PAL Training

Enclosed please find the registration form for summer PAL training. There will be two sessions offered in June.

Please fill out the attached registration form and return it by **Friday, May 6, 2011**, so we can plan adequately for training. **NOTE: Each new PAL is required to attend one complete 18-hour training session.** As a quality control measure for our program, only PALs who complete Eaton ISD's training will be recognized as PALs. PALs may pick either session. PALs are needed for both sessions, so please divide your PALs, if at all possible.

NOTE: Advisors will receive confirmation of their PALs training dates prior to the end of the school year. Please let us know the date of your last day of school. Please assist us in insuring that your students arrive at PAL[®] training. Please personally remind students of the training dates and help them with personal and school scheduling concerns and transportation problems. **Please talk to your students, parents, coaches, and administrators to address individual questions and concerns. Please use the enclosed letter to let interested parties know that this is a one-time, annual regional training.**

Advisors are welcome to attend any/all training sessions. New advisors should plan to attend so they can familiarize themselves with the PAL training, firsthand.

NOTE: Please be sure to have the student contact Jodi if they are unable to attend training. The sessions fill up quickly and it is difficult to plan appropriate training groups unless we are aware of cancellations.

If you need help with surveying students and selecting new PALs, please contact Micki immediately so technical assistance can be provided (*refer to Unit 3 of your new manual—pages 41-46—Recruitment, Screening, and Selection.*) If you have not received PAL Texas Training, these materials will be supplied to you.

We look forward to training your young people this summer! Your help is appreciated in making PAL[®] training a successful and enjoyable experience for all.

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High School PAL Training Schedule
ALL sessions held at Eaton ISD, 1790 E. Packard Hwy., Charlotte MI

Session 1

Tuesday, Wednesday, & Thursday
June 14, 15, & 16, 2011
9:00 a.m. – 3:00 p.m.

Session 2

Monday, Tuesday, & Wednesday
June 20, 21, & 22, 2011
9:00 a.m. – 3:00 p.m.

COST OF TRAINING

- There is no fee for schools in Eaton, Ingham, and Clinton counties.
- If your school is not in the above mentioned counties, there is a \$120.00 fee for each student.
Please note that these fees need to be prepaid and are not refundable.

The \$120.00 per student fee is enclosed. Please make checks payable to Eaton ISD.

Thank you for your timely return of the registration form that is enclosed with this packet. This form is **required**, as it has all the information we need. **We will withhold assigning the students a session until all fees are paid in full.**

Enclosures