

2019-20 School Year Emergency Drills

Documentation Form

Type of Drill

Time of Drill

Fire Drill (5 Required 3 by Dec. 1 and at least 2 after Jan.1)

Standard \_\_\_\_\_

Tornado Drill (2 Required (1) in March (last Weds. of March is the Statewide Tornado Drill)

Class Change \_\_\_\_\_

Lock Down/Shelter in Place Drill (3 required, at least 1 by Dec. 1 and at least 1 after Jan. 1

Recess \_\_\_\_\_

Lunch \_\_\_\_\_

At least one of the above drills must be conducted during a lunch or recess period

Other \_\_\_\_\_

11:45AM

Name of reporting School: Meadowview

Date of Drill: 9/25/19 Time drill was held: 11:45AM (pm/am)

Exact time required to evacuate/Shelter/secure: ~~10~~ 1 minute

Total Participants: 174

Remarks: \_\_\_\_\_

This Report is for (Type of drill) 1 # \_\_\_\_\_ for school year 2019/2020

Name of person conducting drill: Mike McDonald

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title \_\_\_\_\_

AND

Law Enforcement (County sheriff or Police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

Fire (fire Chief of Designee)  
Name & Title \_\_\_\_\_

*\*Documentation of completed school safety Drills must be posted to the website within 30 school days and maintained on the website for at least 3 years.*