

Assignment _____ 1 _____ 2 _____ 3 _____ 4 _____
 Entered/Adjusted Date: _____

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EISD CAREER PREPARATION CENTER Student Enrollment Form 2011-2012

Date: _____

1 st Choice: _____ <input type="checkbox"/> AM <input type="checkbox"/> PM 2 nd Choice: _____ <input type="checkbox"/> AM <input type="checkbox"/> PM Previous EISD Program(s): _____	Office Use Only: 2 nd Year: <input type="checkbox"/> YES <input type="checkbox"/> NO EISD Grade _____ Attend/Behav _____ EISD Instructor Signature: _____ Accuplacer: R _____ W _____ M _____ Dual Enroll Course _____
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NAME: _____
Last Name
First Name
MI

DATE OF BIRTH: _____ Gender: Male Female

RACE: (MAY CHECK MORE THAN ONE) :

<input type="checkbox"/> (A) Asian American	<input type="checkbox"/> (B) Black/African American	<input type="checkbox"/> (H) Hispanic
<input type="checkbox"/> (I) American Indian	<input type="checkbox"/> (P) Native Hawaiian	<input type="checkbox"/> (W) White

IF ENGLISH is not the primary language at home please indicate what is: _____

HEAD OF HOUSEHOLD:

_____	_____	_____	_____	_____
<i>Last Name</i>	<i>First Name</i>	<i>Relationship</i>	<i>Home/Cell Phone</i>	<i>Work Phone</i>

E-MAIL ADDRESS: _____
Parent/guardian
Student

ADDRESS: _____
Street & Apt. No.
City
Zip

Current Grade:	Home School:			Please check your career pathway:
<input type="checkbox"/> 10th	<input type="checkbox"/> Dansville	<input type="checkbox"/> Holt	<input type="checkbox"/> Ovid-Elsie	<input type="checkbox"/> Arts and Communication
<input type="checkbox"/> 11th	<input type="checkbox"/> DeWitt	<input type="checkbox"/> Holt Central	<input type="checkbox"/> Potterville	<input type="checkbox"/> Business Mngmt, Marketing & Technology
<input type="checkbox"/> 12th	<input type="checkbox"/> Eastern	<input type="checkbox"/> Laingsburg	<input type="checkbox"/> Potterville Alt. Ed.	<input type="checkbox"/> Engineering/Manufac. & Indust. Tech
<input type="checkbox"/> 5 th year Senior	<input type="checkbox"/> Eaton Rapids	<input type="checkbox"/> Lakewood	<input type="checkbox"/> St. Johns	<input type="checkbox"/> Health Sciences
	<input type="checkbox"/> Eaton Rapids Alt. Ed.	<input type="checkbox"/> Lansing Adv. Path	<input type="checkbox"/> Sexton	<input type="checkbox"/> Human Services
Home School:	<input type="checkbox"/> Everett	<input type="checkbox"/> Maple Valley	<input type="checkbox"/> Stockbridge	<input type="checkbox"/> Natural Resources & Agriculture
<input type="checkbox"/> Bath	<input type="checkbox"/> Fowler	<input type="checkbox"/> Maple Valley Alt Ed	<input type="checkbox"/> Waverly	Career Cruising EDP Login: _____
<input type="checkbox"/> Charlotte	<input type="checkbox"/> Grand Ledge	<input type="checkbox"/> Mason	<input type="checkbox"/> Williamston	Career Cruising EDP Password: _____
<input type="checkbox"/> Char. Alt. Ed.	<input type="checkbox"/> Haslett	<input type="checkbox"/> Okemos	<input type="checkbox"/> Webberville	
<input type="checkbox"/> Other school – Please List District: _____				

OTHER PARENT/ GUARDIAN:

_____	_____	_____	_____	_____
<i>Last Name</i>	<i>First Name</i>	<i>Relationship</i>	<i>Home/Cell Phone</i>	<i>Work Phone</i>

Answering yes to the following questions will not prohibit you from attending EISD programs.

Do you have any medical or physical problems we should know about? YES NO
 If yes, explain: _____
 Are you currently on court ordered probation? YES NO
 Are you a teen parent? YES NO

MUST BE COMPLETED BY HIGH SCHOOL OFFICE

STUDENT UIC#: _____ CUMULATIVE GPA _____

SPECIAL EDUCATION? Yes No Classification _____ If yes, 2011-2012 IEP at a Glance must be returned with this form to hold registration.

504 PLAN? Yes No If yes, a copy of the 504 plan must be returned with this form to hold registration.

**** This form has been reviewed and approved by: _____
High School Personnel/Title

STUDENT COMMITMENT

Student Name _____ High School _____

I am planning to attend the Eaton ISD Career Preparation Center (EISD-CPC) program: _____ (1st choice) or _____ (2nd choice) and agree to the following policies which may impact me as a student in these programs.

Attendance

The Career Preparation Center believes attendance is a habit that is often learned in school and then carried over to the workplace. In order to encourage a good attendance habit, the following policies have been established.

1. **If, during the first ten instructional days of the year, a student has three (3) or more absences, the student will be dropped from their EISD-CPC class and returned to home school to reschedule classes, from which there may be few to pick.**
2. Students who miss 5 consecutive days without notifying the EISD-CPC may be dropped.
3. Students incurring CHARGEABLE absences and tardies will lose Career & Employability points for each time missed. Career & Employability points factor up to 30 percent of the student's semester or trimester grade. Chargeable absences that could impact a student's grade include things such as: minor illnesses, doctor and dentist appointments, court appointments due to a student's own mistakes, vehicle/transportation problems, and vacation days beyond the EISD-CPC calendar.
4. If a student wishes an absence to be considered non-chargeable (such as weather closures, school excused absences, funeral of immediate family, extended or chronic illness, or court appointments outside of the student's control), documentation of the absence **MUST BE SUBMITTED TO THE EISD-CPC OFFICE WITHIN TWO (2) SCHOOL DAYS OF THE ABSENCE.**
5. **Students who have earned a "D-" or below for any trimester or semester grade will be dropped from their EISD Career Preparation Center class and returned to their home school to reschedule classes.**

I have discussed the attendance policy at EISD-CPC with my parent/guardian. I am able to meet these attendance guidelines.

Transportation

EISD-CPC advises ALL students who have bus transportation available to use this service. Driving an individual car involves mileage and fuel expenses (and parking costs if attending downtown campus). These costs can become unmanageable for some students and prevent them from completing their program. Note: All Ingham County students have no bus and will have to provide their own transportation. Sample Cost Calculation for Maple Valley student:

62 miles to program round trip/15 mpg of vehicle = 4.13 gallons/day x \$3 per gallon fuel cost = \$12.40/day.

Classes start at approximately 7:35 a.m. and 12:20 p.m. each day. This means students driving or riding considerable distance must allow adequate time to be on time. In some cases students must be at their home school to catch the bus as early as 6:30 a.m.! Be sure you are willing to make this early commitment!

I have discussed with my parent/guardian the best transportation options for my situation, which also meet my local school district requirements. I am able to make a full-year commitment to the program based on this information.

COMMITMENT TO ATTEND

The EISD-CPC staff and administration recognize that student plans can change; however, because often there are more students applying for places in our programs than are available, each student is asked to make the following commitment:

Following my visit to the Eaton Intermediate School District Career Preparation Center class, I have a more complete understanding of the class as well as the attendance and transportation expectations. By signing below, I make a commitment to attend this class beginning Fall, 2011. I understand this class runs a full year in length, and I MAKE A COMMITMENT TO ATTEND FOR THE ENTIRE YEAR.

Student Signature _____

Date _____

Parent Signature _____

Date _____

Eaton Intermediate does not discriminate on the basis of race, color, national origin, sex, age, or disability in its programs and activities. Civil Rights Coordinators are located at 1790 E. Packard Hwy, Charlotte Michigan to handle inquiries regarding the nondiscrimination policies. Telephone (517) 543-5500.